

A la Mode

Cafe & Catering

General Information

Name _____ Date _____

Local Address _____ Dates at this address _____

Permanent Address _____ Dates at this address _____

Home Phone _____ Cell _____

If you are under 18, do you have a work permit? YES NO

Have you ever applied to work with us? YES NO If so, when? _____

How did you hear about employment at A La Mode Café & Catering? _____

Do you know anyone who is/has been employed here? YES NO Who? _____

If you are a student, please list ANY dates you will not be available on breaks or during summer.

Do you have a valid and current drivers' license? Yes No

If yes, are you interested in delivering? Yes No

How many hours per week can you work? _____

Please list any days/times you are unavailable to work on a weekly basis.

Education

High school _____ Did you graduate? YES NO Date _____

College/Technical School _____ Did you graduate? YES NO Date _____

Area of Study _____

If you are in school, what is your current class schedule? (Days and times)

Monday _____

Thursday _____

Tuesday _____

Friday _____

Wednesday _____

Employment

Please list your last 3 employers (most recent first).

1. Employer _____ Phone _____

Address _____

Supervisor _____ From _____ To _____

Duties and responsibilities _____

Reason for leaving _____

Pay/Salary (optional) _____ May we contact? YES NO

2. Employer _____ Phone _____

Address _____

Supervisor _____ From _____ To _____

Duties and responsibilities _____

Reason for leaving _____

Pay/Salary (optional) _____ May we contact? YES NO

3. Employer _____ Phone _____

Address _____

Supervisor _____ From _____ To _____

Duties and responsibilities _____

Reason for leaving _____

Pay/Salary (optional) _____

May we contact? YES NO

References:

Please list anyone who can give you an unbiased reference. (For example, teacher, employer, landlord, etc. Please do not include best friends/boyfriends/girlfriends/moms.)

Name	Occupation	Phone #	Relation	Years Known
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

If hired, how long would you expect to work for A La Mode Café & Catering? _____

What skills would you bring to A La Mode? _____

Which adjectives would you use to describe yourself? _____

How would you handle a customer complaint? _____

Tell us about a time you received great customer service.

Tell us about a time you received poor customer service.

The information I have provided in this application for employment is true, correct and complete. If I am hired, I understand that any misstatement or omission of fact on this application may result in my dismissal.

Signature _____

Date _____